

September 14, 2023

**Job Announcement
Drivers Protection Project
Staff Attorney**

Mobilization for Justice, Inc. (MFJ), a non-profit legal services organization that provides free civil legal services to low-income New Yorkers, is seeking a staff attorney for its Driver Protection Project. The Driver Protection Project provides legal assistance to low-income drivers of for-hire-vehicles (FHV) facing civil penalties resulting from summonses issued by the New York City Taxi and Limousine Commission (TLC) that threaten their livelihood. The staff attorney primarily provides advice, counsel, and representation at administrative hearings before the New York City Office of Administrative Trials and Hearings (OATH) and serves as the point person for on-going class action litigation in Federal Court with the Special Litigation Project. The staff attorney also conducts trainings for law students and pro bono attorneys who are referred cases and represent drivers before OATH, analyzes and provides testimony on proposed legislation that affect drivers, works in collaboration with advocacy groups depending on project priorities, and communicates with elected officials and the media as needed.

MFJ's mission is to achieve justice for all. MFJ prioritizes the needs of people who are low-income, disenfranchised, or have disabilities as they struggle to overcome the effects of social injustice and systemic racism. We provide the highest-quality free, direct civil legal assistance, conduct community education and build partnerships, engage in policy advocacy, and bring impact litigation. MFJ also promotes diversity, equity, and inclusion in our workplace, and understands the need to eliminate all racial disparities to achieve justice for all. MFJ is a 160+ person staff comprised of attorneys, paralegals, social workers, and support staff. It is a diverse, unionized, and collegial workplace where staff share the organization's mission to achieve social justice.

Responsibilities include, but are not limited to:

- Conducting client intake; conducting legal research; drafting legal memoranda, advocacy letters and other legal papers; and litigating all phases of cases including handling settlement negotiations and/or conferences, drafting complaints, engaging in motion practice, conducting hearings and/or trials, writing, and arguing appeals and writing amicus briefs.
- Creating and updating community educational and training materials.
- Conducting community outreach, training, and education and maintaining those relationships.
- Cultivating and maintaining pro bono relationships.
- Tracking and responding to referrals from various sources.
- Identifying issues for impact or class-action litigation or policy initiatives, including white papers and legislative advocacy campaigns.
- Advocating and lobbying on issues of importance to for-hire-vehicle drivers.
- Participating in coalition meetings and being the MFJ point person for certain coalitions.
- Timely inputting and maintaining extensive records in a case management system.

Requirements:

- Admission to NYS Bar.
- Demonstrated commitment to serving low-income and immigrant populations.
- Demonstrated ability to take initiative and leadership roles.
- Excellent research and writing skills.
- Ability to balance working on complex litigation, handling individual casework, and advocating for legislative or policy changes.
- Excellent organizational skills and demonstrated ability to manage competing deadlines and priorities.
- Experience with administrative hearings is preferred.
- Experience working with diverse and multi-cultural populations is preferred.
- Fluency in Spanish, a Chinese dialect or another language spoken by immigrant populations in New York City is preferred.

Salary is pursuant to a collective bargaining agreement. The salary range for this position is \$64,254.75 - \$90,461.18

Applicants should email a cover letter, resume and writing sample (preferably a brief or memorandum filed in court) to recruitment@mfjlegal.org with “**DPP Staff Attorney**” in the subject line. We encourage all applicants to include in their cover letter a statement about how their background or experience might contribute to the diversity and perspective of our office. Please indicate where you saw this ad. Applications must be received by September 29, 2023. Early applications are appreciated. No telephone calls please.

For further information about MFJ, please go to www.mobilizationforjustice.org.

MFJ IS AN EQUAL OPPORTUNITY EMPLOYER. All qualified applicants will receive consideration for employment without regard to race, color, sex, gender, age, religion, national origin, citizen status, marital status, physical or mental disability, military or veteran status, sexual orientation, gender identity, gender expression, genetic information, or any other characteristic protected by law. BIPOC, women, people with disabilities, and LBGTQIA+ candidates are encouraged to apply.