

June 25, 2012

## **Job Announcement Supervising Attorney**

MFY Legal Services, Inc. (MFY), a 49-year old non-profit legal services organization that provides free civil legal services low-income New Yorkers, seeks a Supervising Attorney for its Foreclosure Prevention Project. The supervising attorney will oversee a team of four lawyers that represents homeowners in New York Supreme Court in Queens, Richmond and Kings Counties; prosecutes two federal class-actions; works in coalition with advocacy groups city- and state-wide on policy issues; analyzes and provides testimony on proposed foreclosure-related legislation; conducts trainings for lawyers, housing counselors, and homeowners communicates regularly with elected officials and the media.

### **Responsibilities include, but are not limited to:**

- Oversee work of attorneys who conduct client intake, do research and writing, litigate all phases of cases including settlement conferences, motions, trials and appeals.
- Handle an abbreviated docket of cases, as time permits.
- Ensure a program of community outreach and training of lawyers, community groups and homeowners on the rights of homeowners in foreclosure.
- Work with the Director of Litigation for Economic Justice to identify issues for impact or class action litigation or policy initiatives, including white papers and legislative advocacy campaigns.
- Work with the management team to address general office needs, such as preparing CLE training materials, contract reporting and management, fundraising and other administrative tasks.
- Manage state and federal government contracts, including reporting and compliance.

### **Requirements:**

- Experience supervising a team of lawyers.
- Leadership, teambuilding and mentoring skills.
- Grants management experience.
- Experience negotiating residential mortgage loan modifications in New York City Supreme Court foreclosure settlement conference parts.
- Experience with and understanding of HAMP, related mortgage loan modification programs, and other loss mitigation solutions.
- Knowledge of the terms of 49-state Attorney Generals' Settlement.
- Fluency with the MHA Handbook (Version 3.4) and all Supplemental Directives.
- Understanding of MERS, RMBS, and securitization.
- Experience litigating standing and claims under FHA, FDCPA, TILA, RESPA, HOEPA, and NYS GBL § 349 is strongly preferred.
- Excellent research and writing skills.

Spanish, Mandarin, or Cantonese language skills a plus.

Applicants should submit cover letter, resume and writing sample (preferably a memorandum filed in court) addressed to Elise Brown, Director of Litigation for Economic Justice, and transmitted by e-mail to [ebrown@mfy.org](mailto:ebrown@mfy.org) with "FPP Supervising Attorney" in the subject line. Applications must be received by noon on Friday, June 29, 2012. Early applications are appreciated. No telephone calls please.

For further information about MFY, please go to [www.mfy.org](http://www.mfy.org).

MFY IS AN EQUAL OPPORTUNITY EMPLOYER.