

Fall 2023

Job Announcement

Supervising Attorney – Housing Rights Mobilization for Justice

Mobilization for Justice (MFJ), a non-profit legal services organization that provides a wide range of free civil legal services to low-income New Yorkers, is seeking a supervising attorney to join a team of supervising attorneys who lead a team of lawyers and paralegals to preserve decent and affordable housing for poor and working poor tenants, including single adults, families, and seniors, through eviction defense, affirmative litigation, anti-harassment work and policy advocacy. The team represents tenants in Manhattan, Bronx, and Brooklyn Housing Court, state Supreme Court, federal court, and administrative proceedings. The supervising attorney(s) will work at MFJ's Bronx office.

MFJ's mission is to achieve social justice, prioritizing the needs of people who are low-income, disenfranchised or have disabilities. We do this by providing the highest quality direct civil legal assistance, conducting community education, building partnerships, engaging in policy advocacy, and bringing impact litigation. MFJ is a 160+ person staff comprised of attorneys, paralegals, social workers, and support staff. It is a diverse, unionized, and collegial workplace where staff share the organization's mission to achieve social justice, prioritizing the needs of people who are low-income, disenfranchised, or have disabilities.

Responsibilities include, but are not limited to:

- Supervise work of attorneys and paralegals handling housing matters, including eviction cases, HP actions, anti-harassment claims, among others, including ancillary government benefits, in Bronx, Brooklyn, and Manhattan.
- Carry own docket of cases.
- Coordinate community outreach, trainings, and advocacy campaigns.
- Work closely with community groups and elected officials to serve the legal needs of their constituents.
- Manage and report on grants.
- Work with management team to address general office needs and administrative tasks.

Requirements:

- Highly organized with excellent time management skills.
- Demonstrated expertise in landlord-tenant law.
- Five years of litigation experience in state and/or federal courts; experience with appellate advocacy a plus.
- Excellent research, writing and editing skills.
- Knowledge of government benefits and other civil legal issues.
- Prior supervisory experience a plus.
- Language skills in Spanish or a Chinese dialect a plus.

Salary: With excellent fringe benefits, the salary range for this position is \$105,461.18 to \$143,356.06.

Applicants should email a cover letter, resume, and writing sample to Elise Brown, Director of Housing Litigation to recruitment@mfjlegal.org with “**Housing Supervisor**” in the subject line. We encourage all applicants to include in their cover letter a statement about how their background or experience might contribute to the diversity and perspective of our office. Early applications are appreciated. Interviews will be conducted on a rolling basis. No telephone inquiries please.

For information about Mobilization for Justice, please go to www.mobilizationforjustice.org.

MFJ IS AN EQUAL OPPORTUNITY EMPLOYER. All qualified applicants will receive consideration for employment without regard to race, color, sex, gender, age, religion, national origin, citizen status, marital status, physical or mental disability, military or veteran status, sexual orientation, gender identity, gender expression, genetic information, or any other characteristic protected by law. BIPOC, women, people with disabilities, and LBGTQIA+ candidates are encouraged to apply.