

August 2026

Job Announcement Supervising Attorney

Mobilization for Justice, Inc. (MFJ), a non-profit legal services organization that provides free civil legal services to low-income New Yorkers, is seeking a supervising attorney for its Warren Sinsheimer Children's Rights Program (Special Education). The position is full-time and is based out of our Manhattan office. The attorney will be part of a team that provides free legal advice and representation to parents of students with disabilities seeking appropriate special education services and school placements from the New York City Department of Education.

MFJ's mission is to achieve justice for all. MFJ prioritizes the needs of people who are low-income, disenfranchised, or have disabilities as they struggle to overcome the effects of social injustice and systemic racism. We provide the highest-quality free, direct civil legal assistance, conduct community education and build partnerships, engage in policy advocacy, and bring impact litigation. MFJ also promotes diversity, equity, and inclusion in our workplace, and understands the need to eliminate all racial disparities to achieve justice for all. MFJ has a staff of more than 145 attorneys, paralegals, social workers, and support staff. It is a diverse, unionized, and collegial workplace where staff share the organization's mission to achieve social justice.

Responsibilities include, but are not limited to:

- Oversee work of attorneys which includes client intake, legal research and writing, drafting of due process complaints, and litigation of all phases of cases, including administrative hearings, State Review Office Appeals, and district court filings.
- Handle an abbreviated docket of cases, as time permits.
- Conduct weekly individual supervision sessions with each staff member to develop skills and knowledge.
- Conduct weekly team meetings.
- Represent MFJ at meetings with coalition members, funders, elected officials, etc.
- Ensure a program of community outreach and training of lawyers for pro bono projects, education of parent's groups and training of hospital personnel to strengthen and promote our medical legal partnerships.
- Work with the Director of Litigation for Children's Rights to identify issues for impact or class action litigation or policy initiatives, including white papers and legislative advocacy campaigns and to supervise effectuation of any such effort.
- Mentor and promote professional development of the staff.
- Work with the management team to develop and ensure compliance with team-and office-wide policies and procedures.
- Work with the management team to meet general team needs, including preparing training materials, contract reporting and compliance, fundraising/[grant writing](#) and other administrative tasks.

Requirements:

- Admission to the NYS Bar.
- Demonstrated commitment to public service.
- Experience with special education law and disability rights.
- Leadership, teambuilding, and mentoring skills.
- Excellent research, writing, and editing skills.
- Ability to balance competing supervisory, administrative, and advocacy tasks.

Preferences:

- 10 + years' experience litigating impartial hearings. Administrative appeals, and district court filings.
- Knowledge of the IDEA and other relevant statutes.
- Prior supervisory experience.
- Fluency in Spanish, a Chinese dialect, or another language spoken by immigrant populations in NYC.

BENEFITS & PERKS:**Work Life Balance:**

Employees have the ability to work flexible hours and are able to work two days a week from home.

Paid Leave:

Parental Leave: Employees are granted up to 75 days of parental leave and may use sick and vacation days if they have them.

Summer Fridays: MFJ offices close early every Friday at 2 p.m. starting Memorial Day weekend through Labor Day weekend.

Employer-Paid Healthcare Premiums:

MFJ provides employees with health, dental, and vision insurance at no cost to the employee. MFJ also provides additional benefits, including commuter benefits, FSA, HRA, and an Employee Assistance Program.

Salary: The salary range for this position is \$125,000 to \$160,000.

Applicants should email a cover letter, resume and writing sample (preferably a due process complaint or closing brief) to recruitment@mfjlegal.org and cc mcherry@mfjlegal.org.: with "WSCRП Supervising Attorney" in the subject line. We encourage all applicants to include in their cover letter a statement about how their background or experience might contribute to the diversity and perspective of our office. Please indicate where you saw this ad. Applications will be considered on a rolling basis. Early applications are appreciated. No telephone calls, please.

For further information about MFJ, please go to www.mobilizationforjustice.org.

MFJ IS AN EQUAL OPPORTUNITY EMPLOYER. All qualified applicants will receive consideration for employment without regard to race, color, sex, gender, age, religion, national origin, citizen status, marital status, physical or mental disability, military or veteran status, sexual orientation, gender identity, gender expression, genetic information, or any other characteristic protected by law.