

October 6, 2014

**Job Announcement - Staff Attorneys
Temporary Six-Month Positions**

MFY Legal Services, Inc. (MFY), a non-profit legal services organization that provides free civil legal services to low-income New Yorkers, is seeking two staff attorneys to work for six months to provide a wide range of services for people who have been adversely affected by Hurricane Sandy. MFY's Disaster Response Law Project (DRLP) is working to address the legal needs of low-income New Yorkers devastated by Hurricane Sandy.

Responsibilities include, but are not limited to:

- Reaching out to residents in affected areas of Manhattan, Queens, Brooklyn and Staten Island;
- Conducting client intake on the telephone and onsite in affected areas, including in Manhattan, Queens, Brooklyn and Staten Island;
- Providing advice, counsel, and brief services to individuals seeking disaster-related benefits or struggling with disaster-related legal problems, including contractor fraud, foreclosure, or homeowner and flood insurance claims;
- Inputting and maintaining records in case management system;
- Drafting legal documents and correspondence to clients, government agencies, banks, and insurance companies, among others; and
- Identifying potential issues for impact or class-action litigation or policy initiatives.

Requirements:

- Demonstrated interest in serving people affected by Hurricane Sandy.
- Experience in relevant areas of the law;
- Ability and willingness to learn new areas of the law;
- Leadership skills; and
- Excellent research and writing skills.

Fluency in a second language, particularly Spanish or Russian, is a plus.

Salary is pursuant to a collective bargaining agreement.

Applicants should submit a cover letter, resume, and writing sample addressed to Kevin M. Cremin, and transmitted by e-mail to kcremin@mfy.org with "2014 Hurricane Sandy Temporary Staff Attorneys" in the subject line. Applications must be received by **October 20, 2014**. Early applications are appreciated. No telephone calls please.

MFY IS AN EQUAL OPPORTUNITY EMPLOYER. People of color, women, people with disabilities, gay, lesbian, bisexual and transgender people are welcome and encouraged to apply. For further information about MFY, please go to www.mfy.org.