

June 13, 2012

## **Job Announcement Staff Attorney**

MFY Legal Services, Inc. (MFY), a 49-year old non-profit legal services organization that provides free civil legal services low-income New Yorkers, is seeking two staff attorneys for its Consumer Rights Project. The attorneys will be part of a project that uses a multi-prong approach to providing legal services and effecting reform in the consumer law area, including: defending debt collection cases; initiating affirmative/impact litigation; working in coalition with advocacy groups on policy issues; providing testimony on proposed legislation; conducting trainings; and communicating with elected officials and the media.

### **Responsibilities include, but are not limited to:**

- Staff a weekly hotline and conduct client intake.
- Do research and writing.
- Defend and prosecute cases, including drafting complaints, engaging in motion practice, writing and arguing appeals, and writing amicus briefs.
- Identify issues for impact or class action litigation or policy initiatives, including white papers and legislative advocacy campaigns.
- Advocate on important consumer issues.
- Conduct trainings.
- Maintain records in office database.

### **Requirements:**

- Admission to NYS Bar.
- Experience defending debt collection cases in civil court and/or advising *pro se* litigants in debt collection cases; experience with CLARO a plus.
- Knowledge of consumer law areas, including debt collection, student loans, credit reporting, taxes, and/or bankruptcy.
- Litigation experience in federal court.
- Excellent research and writing skills.
- Ability to balance working on complex litigation, handling individual casework, and advocating for legislative or policy changes.

Fluency in Spanish preferred.

**Salary** is pursuant to a collective bargaining agreement.

Applicants should submit cover letter, resume and writing sample (preferably a memorandum filed in court) addressed to Carolyn E. Coffey, Supervising Attorney, Consumer Rights Project, and transmitted by e-mail to [ccoffey@mfy.org](mailto:ccoffey@mfy.org) with “CRP Staff Attorney” in the subject line. Applications must be received by [date], 2012. Early applications are appreciated. No telephone calls please.

For further information about MFY, please go to [www.mfy.org](http://www.mfy.org).

MFY IS AN EQUAL OPPORTUNITY EMPLOYER.