

September 8, 2014

Job Announcement
Staff Attorney
Medical-Legal Partnership Serving Children with Disabilities

MFY Legal Services, Inc. (MFY), a non-profit legal services organization that provides free civil legal services to low-income New Yorkers, seeks applicants for a staff attorney to develop a Medical-Legal Partnership (MLP) with the child & adolescent psychiatric service of a local hospital. The attorney will serve children with a range of mental and intellectual disabilities in special education matters, including advocacy, hearings and litigation, and advise and provide representation to the children's families about government benefits, including SSI/SSD benefits, health insurance benefits, SNAP, and other federal, state, and local benefits. The attorney will practice before administrative agencies and in state and federal court. The attorney will spend at least one day a week at the hospital. As the project grows, the attorney will recruit pro bono lawyers to assist in serving the children and their families.

Responsibilities include, but are not limited to:

- Developing and fostering the new MLP with hospital staff;
- Working as part of a team with hospital staff to identify, address, and resolve legal issues affecting patients;
- Conducting client intake on site at the hospital and on the telephone, at clinics, or in the office;
- Providing legal advocacy and representation at administrative hearings and in all phases of litigation;
- Identifying potential issues for impact or class-action litigation or policy initiatives in partnership with hospital staff;
- Engaging in outreach to and education of community and client groups;
- Working in coalition with advocacy groups;
- Providing testimony before legislative bodies; and
- Inputting and maintaining records in case management system.

Requirements:

- Two years of experience serving children in special education matters;
- Admitted to practice law in New York;
- Fluency in Spanish, Haitian Creole, or a Chinese dialect;
- Ability to balance program management with individual caseload;
- Self-starter with leadership skills and ability to develop new initiatives; and
- Excellent research and writing skills.

Prior experience in a medical-legal partnership a plus. Background in public health also a plus.

Salary is pursuant to a collective bargaining agreement depending on year of graduation, with excellent fringe benefits.

Applicants should submit cover letter, resume, and writing sample addressed to Kevin Cremin, via e-mail to kcremin@mfy.org with "MLP Staff Attorney 2014" in the subject line. Please

indicate where you saw this posting. Applications are due September 29. Early applications are appreciated. Due to the volume of resumes received, we will respond only to applicants selected for interviews.

MFY IS AN EQUAL OPPORTUNITY EMPLOYER. People of color, women, people with disabilities, gay, lesbian, bisexual and transgender people are welcome and encouraged to apply. For further information about MFY, please go to www.mfy.org.