

August 27, 2013

Job Announcement - Staff Attorney

MFY Legal Services, Inc. (MFY), a non-profit legal services organization that provides free civil legal services to low-income New Yorkers, is hiring a staff attorney to provide a wide-range of legal services for low-income New Yorkers in the following areas: income maintenance, such as SSI/SSD benefits for adults and children; health benefits, including Medicaid and other insurance; children's education hearings; and other federal, state, and local benefits. The attorney will practice before administrative agencies and in state and federal court. Community outreach and education is an integral part of staff attorneys' work.

Responsibilities include, but are not limited to:

- Conducting client intake on the telephone, at clinics, or in the office;
- Providing legal representation at administrative hearings and in all phases of litigation including motions, trials and appeals;
- Identifying potential issues for impact or class-action litigation or policy initiatives.
- Maintaining records in office database;
- Outreach to and education of community and client groups;
- Working in coalition with advocacy groups;
- Providing testimony as appropriate;
- Maintaining community relationships.

Requirements:

- Demonstrated interest in public interest law;
- Minimum one-year practice or clinical law experience;
- Ability and willingness to learn new areas of the law;
- Ability to balance individual caseload with outreach, education and mentoring of volunteers;
- Leadership skills;
- Excellent research and writing skills.

Fluency in Spanish is preferred.

Salary is pursuant to a collective bargaining agreement with excellent fringe benefits.

Applicants should submit cover letter, resume, and writing sample addressed to Kevin Cremin, via e-mail to kcremin@mfy.org with "**Income Maintenance Staff Attorney**" in the subject line. Please indicate where you saw this posting. Applications are due September 10, 2013. Early applications are appreciated. Due to the volume of resumes received for recent postings, we will respond only to applicants selected for interviews.

For further information about MFY, please go to www.mfy.org.

MFY IS AN EQUAL OPPORTUNITY EMPLOYER.