

December 14, 2018

**Job Announcement
Law Graduates to Work in Housing Rights
Beginning August 2019**

Mobilization for Justice (MFJ), a non-profit legal services organization that provides a wide range of free civil legal services to low-income New Yorkers, is seeking several law graduates who will be taking the July 2019 bar exam to join the staff of Mobilization for Justice after the bar exam. The work will further MFJ's work under New York City's groundbreaking Universal Access to Counsel program to preserve decent and affordable housing for low income tenants, including families and single adults, through eviction defense, HP proceedings and affirmative litigation. The attorneys will be part of a team that represents tenants in the Bronx, in Housing Court, state Supreme Court, and administrative proceedings. There may be opportunities to, *inter alia*, work in coalition with advocacy groups city- and state-wide on policy issues; to draft and present testimony on proposed housing-related legislation; and to work with tenant groups and community organizations, including conducting trainings.

Mobilization for Justice is a 110+ person staff comprised of attorneys, paralegals, social workers and support staff. It is a diverse, unionized, and collegial workplace where staff share the organization's mission to achieve social justice, prioritizing the needs of people who are low-income, disenfranchised or have disabilities. The law graduates will work at Mobilization for Justice's Bronx office.

Responsibilities include, but are not limited to:

- Conducting client intake over the telephone, in court and in the office; conducting legal research; drafting legal memoranda, advocacy letters and other legal papers; and litigating all phases of cases, including drafting pleadings, engaging in motion practice, conducting trials, and writing and arguing appeals.
- Conducting outreach to Bronx communities, and training community and tenant groups on the rights of tenants and related housing and fair housing issues.
- Working with organizers and community leaders to develop and execute strategies to prevent tenant displacement.
- Staffing and conducting intake at off-site legal clinics (at community organizations, offices of elected officials, places of worship, sister organizations, in courts, and other places to accommodate clients).
- Inputting and maintaining detailed records in a case management system.

Requirements:

- Graduate from law school in 2019
- Intend to sit, for the first time, and subsequently complete taking the July 2019 New York State bar exam
- Excellent research and writing skills
- Clinic experience in housing or government benefits a plus
- Ability to manage an active caseload and travel between the main office, satellite office(s), outreach sites and courts.

- Ability to staff clinics, attend tenants' association meetings, and participate in other work-related events during evening hours from time to time.
- Fluency in Spanish or other language spoken by our client base strongly preferred.

Salary is pursuant to a collective bargaining agreement.

Applicants should submit a cover letter, resume and writing sample addressed to Elise Brown, Director of Housing Litigation, and transmitted by e-mail to ebrown@mfjlegal.org with **“Housing Rights Law Graduate”** in the subject line. We encourage all applicants to include in their cover letter a statement about how your background or experience might contribute to the diversity and perspective of our office. Please indicate where you saw this ad. Applications must be received by January 14, 2019. Early applications are appreciated. Interviews will be conducted on a rolling basis. No telephone calls please.

For further information about MFJ, please go to www.mobilizationforjustice.org.

MOBILIZATION FOR JUSTICE IS AN EQUAL OPPORTUNITY EMPLOYER
People of color, women, people with disabilities, gay, lesbian, bisexual and transgender people are welcome and encouraged to apply.